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DEPT. OF
TRANSPORTATION
JUN 28 8 04 AM '99



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DEPARTMENT OF ACCOUNTING
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JUN 23 1999

COMPTROLLER'S MEMORANDUM NO. 1999-22

TO: Heads of Departments
ATTN: Payroll Offices
SUBJECT: Statutory Dues Changes for UPW

This memorandum is to notify departments of the impending statutory dues changes for all employees in UPW-represented bargaining units 01 and 10. These changes have been specified by UPW under the provisions of Section 89-4, Hawaii Revised Statutes.

Effective July 1, 1999, the new statutory dues for these employees will be as follows:

- (1) Regular full-time employees will have their monthly statutory dues computed at 1.7% times the monthly salary as of July 1, 1999 (or thereafter, if hired later). The minimum monthly statutory dues amount will be \$23.70.
- (2) Monthly statutory dues for part-time employees will be:
 - (a) \$18.10 for those employees with work schedules of twenty (20) or fewer hours per week.
 - (b) \$23.70 for those employees with work schedules of more than (20) hours per week.

When a change to the employee's base rate occurs during the calendar year after July 1, 1999, due to permanent upward or downward movement, such as promotion, demotion, reallocation, reclassification or re-pricing, etc., the dues rate shall be adjusted accordingly on the effective date of the change.

UPW has requested that retroactive statutory dues be deducted from the lump sum salary for these employees. The retroactive dues is to be calculated as follows: 1.7% times the lump sum salary amount.

Deduction of the new and retroactive statutory dues will be effected in the pay period ending July 15, 1999. For this pay period only, UPW has requested that there be no restriction on the amount of retroactive dues deducted. After the July 15th pay period, the maximum retroactive or "missed" statutory dues to be deducted each pay period will continue to be \$15.00.

Your cooperation in transmitting this information to the affected employees in your department will be appreciated.


RAYMOND H. SATO
State Comptroller